

Bridgnorth Town Plan Steering Group

Minutes of Meeting – 19th December 2019

Held in the Annexe, College House, Bridgnorth at 7 pm.

Present: Clive Dyson – Councillor BTC, Steering Group Chairman
Darren Hodson – delegate for Henry Carver

Apologies: Henry Carver
David Cooper – Councillor BTC (Meeting Chairman)
Mike Golding
Susan Howle – Vice Chairman, Tasley Parish Council
Robert Law – Quatt Malvern Parish Council

Due to the approaching holiday season and some confusion over the dates in the minutes of the previous meeting, most members sent their apologies.

Fortunately, the main objective of the meeting was to review progress on, and ongoing preparation for, the consultation. These minutes report progress and provisional plans for the consultation, developed by the two members attending.

1. Minutes of and actions from the previous meeting

The previous minutes will be reviewed at the next meeting.

All actions from previous meetings have been completed, except for the following:

Action 19/8-3: Susan Howle to arrange for Tasley Parish Council to consider approving the Terms of Reference.

Action 19/9-6: David Cooper to find if data on the relevant spend in each area has been collated by anyone.

Action 19/11-1: Clive Dyson to request that Shropshire Council officers meet with the Steering Group, on a mutually convenient date.

2. Preparation for consultation

The electronic survey is ready for use and has been tested.

The following documents have been completed:

- A paper version of the survey, for people who cannot complete the survey online.
- The Consultation Document – we are printing copies for people completing the paper survey.
- An A5 leaflet promoting the survey, which will be distributed to all households and businesses in the settlement. This also gives the dates and locations for three consultation meetings and provides information on where paper copies of the survey and Consultation Document can be collected from. These have been agreed.

These documents will be printed over the next few days. Bridgnorth Town Council is placing a formal order directly with the printer, as part of its support for the Steering Group

We now need to arrange for distribution. Possible approaches have been proposed at previous meetings.

Action 19/12-1: Anyone able to help arrange distribution should contact Clive.

3. Consultation meetings

Consultation meetings have been arranged as follows:

- 7pm on Thursday 16th January at Castle Hall.
- 7pm on Thursday 30th January at Low Town Community Hall.
- 7pm on Thursday 6th February at Tasley Village Hall.

The objective is to inform people of the Bridgnorth Plan and of the consultation. We propose that the following is prepared for the consultation meetings:

- A presentation introducing the Bridgnorth Plan and outlining key issues in the consultation document and linking them to the survey. This will be followed by a Q&A session.

We will need a projector and screen for each location.

- A number of presentation boards, providing relevant information and a range of maps. Probably one per working group.

Feedback from the meeting can be via people completing survey. Should we find a way to let people submit other comments at the meetings?

Action 19/12-2: Members are asked to volunteer to help support one or more of the consultation meetings.

Action 19/12-3: Clive to contact working group members to ask for volunteers.

4. How to progress other areas during 2020

We now need to find a way of progressing each area identified to be covered in the Bridgnorth Plan.

A meeting is to be organised between interested parties to discuss how best to progress work on Retail, Hospitality and Tourism.

The current aim is to progress Sports and Leisure through Sports Bridgnorth, if possible.

Different approaches will probably be needed for each of the other areas. A good start would be to identify a few people to consider how to progress each area:

- Education and skills.
- Meeting housing needs.
- Demographics and the impacts of a changing age profile.
- Support for young and old people (Social sustainability).
- Health and medical facilities.
- Crime and safety.
- Town appearance and facilities.
- Environmental sustainability (possibly with Sustainable Bridgnorth).

Action 19/12-4: All members to inform Clive if there is a working group they wish to contribute to, and to propose people who may contribute.

5. Date of next meeting

Clive will arrange the next meeting, towards the end of January.

Please let Clive know if you can attend a meeting and nominate a delegate to attend on your behalf if you cannot.