

Bridgnorth Town Plan Steering Group Minutes of Meeting – 28th January 2020

Held in the Annexe, College House, Bridgnorth at 7 pm.

Present: Clive Dyson – Steering Group Chairman, Councillor BTC
Mike Golding
Darren Hodson – delegate for Henry Carver
Gary Timmins
Ian Wellings

Apologies: Henry Carver
David Cooper – Councillor BTC
Susan Howle – Vice Chairman, Tasley Parish Council
Robert Law – Quatt Malvern Parish Council
Steven Robbins – Chamber of Commerce
Marie Sever
Maggie Rogers
Sally Themans

1. Minutes of and actions from the previous meeting

The minutes from the previous meeting were approved.

All actions from previous meetings have been completed, except for the following:

- Action 19/8-3:** Susan Howle to arrange for Tasley Parish Council to consider approving the Terms of Reference. **Ongoing**
- Action 19/9-6:** David Cooper to find if data on the relevant spend in each area has been collated by anyone. **Ongoing**
- Action 19/11-1:** Clive Dyson to request that Shropshire Council officers meet with the Steering Group, on a mutually convenient date. **Eddie Green and Hayley Owen contacted to arrange potential dates.**
- Action 19/12-4:** All members to inform Clive if there is a (future) working group they wish to contribute to, and to propose people who may contribute. **Ongoing**

2. Matters arising

Problems with the delivery of leaflets and possible recovery

We have paid for the leaflets promoting the consultation to be distributed to about 7,500 homes around Bridgnorth. Some areas have not been delivered to at all and other areas seem to have been delivered to incompletely.

We discussed how to proceed in the light of this. It was agreed to:

- Attempt to quickly promote the consultation and public meetings further. We agreed to try to contact the following social media groups and organisations:
 - Rants and chats, and Golf Club: Mike Golding
 - Love Bridgnorth and News & View: Clive Dyson
 - Rugby, Running and Cycling Clubs: Clive Dyson
 - Civic and Historical Societies and Sustainable Bridgnorth: Clive Dyson
 - Friends of Stanmore and the Worfield and Rudge site: Darren Hodson

- Review the situation in the light of how many people attend the next public meeting on Thursday and the results of the email check that Clive is carrying out.

Consultation meetings

The first public meeting, held on Thursday 16th January at Castle Hall, went well but was poorly attended. About 25 attendees in total.

The next two public meetings are:

- 7pm on Thursday 30th January at Low Town Community Hall.
- 7pm on Thursday 6th February at Tasley Village Hall.

3. How to progress other areas during 2020

We discussed how to complete sections of the Bridgnorth Plan for those working groups that have already carried out a lot of work. For some, the remaining activity will be to write up their work, in light of the results of the consultation. For others, such as Retail, Hospitality and Tourism, there is more work to do.

Action 20/1-1: Clive Dyson to produce a draft document covering this and suggesting a target date by when draft documents should be completed

We discussed how to progress the other issues previously identified. We agreed to aim to facilitate the issues being addressed by existing groups wherever possible, rather than setting up completely new initiatives. After some debate, we provisionally agreed to start by trying to progress the following:

- Mike Goldsmith to raise environmental sustainability with Sustainable Bridgnorth, with the support of Gary Timmins and Clive Dyson.
- Clive Dyson to progress Crime and Safety (including all the emergency services).
- Darren Hodson to consider how to structure to work on Demographics, to provide a lead in to work on Housing, Medical and Health and support for the young and old.
- Clive Dyson to contact individuals working to support the young and old (Social Sustainability) and enquire how they consider we should proceed on this.

We noted that the survey will provide lists of people willing to contribute to each area.

4. Date of next meeting

Clive will arrange future meetings.

Subsequent note: I suggest the following dates for the next three meetings of the Steering Group:

- *7pm on Tuesday 25th February.*
- *7pm on Tuesday 7th April.*
- *7pm on Tuesday 5th May.*

All meetings will be held in the Annexe to the Town Council offices, on St Leonard's Close, unless otherwise advised.

Could you please let me know if you can attend on these dates. Please nominate a delegate to attend on your behalf for meetings that you cannot attend.